

State Wide Integrated Flora and Fauna Teams (SWIFFT) regional coordinator – volunteer position outline

Background

[SWIFFT website](#) content and knowledge sharing is currently managed by a single coordinator, Ian Smith, a supported volunteer who is also part of the SWIFFT planning group. While the overall focus of SWIFFT is state wide, a lot of content and knowledge is sourced from western Victoria, by virtue of the location of the SWIFFT planning group and the current SWIFFT coordinator.

The next stage of SWIFFT aims to expand its reach, and increase awareness and knowledge sharing to other parts of the state. This will be achieved by establishing two new regional coordinator roles in other parts (northern and eastern) of Victoria, supported by funding from the Helen Macpherson Smith Trust. These new roles would operate in a similar fashion to the current coordinator role, in that they would be supported volunteers that work alongside the SWIFFT planning group and the other regional coordinators.

Identification of potential candidates for these roles is envisaged to occur via engagement with regional DELWP and CMAs in northern and eastern Victoria, and workshops / training days / online sessions for community groups and regional volunteers. An EOI process may be used to seek and select from a pool of potential candidates.

Purpose

- Increase engagement and participation in SWIFFT and VVB initiatives.
- Facilitate and support connections between regional communities and the SWIFFT network through exchange/sharing of information, data and knowledge.
- Establish a regional presence and contact point to support regional communities.

Tasks

- Represent a point of contact for individuals, regional community groups and other stakeholders to interact with SWIFFT/VVB;
- Sourcing and facilitating exchange of new biodiversity information for SWIFFT/VVB;
- SWIFFT website content management;
- Training and support for end users of SWIFFT and VVB web platforms;
- Support SWIFFT communication and engagement activities e.g. social media, news updates, event attendance,
- Support/assistance with regional events such as workshops, forums or training sessions.

Provided support

- Access and training for content management on the SWIFFT and VVB platforms
- Access to technical support/help desk
- Membership of the SWIFFT planning group, including other regional coordinators. SWIFFT planning meetings are held every 2-3 months at FedUni, Ballarat. Coordinators can join meetings remotely (via Zoom or teleconference)
- Remuneration for out of pocket expenses. eg travel, phone, internet

Time commitment

- Negotiable

Further information

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